



Outlaw George & Associates, LLC

ATTORNEYS AT LAW

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FOR BUYERS

Buyer's Checklist

The steps between a signed contract and your new home. Check each item as it is completed.

After Your Contract Is Signed

- ☐ Make sure Outlaw George & Associates, LLC is named as your closing attorney in your purchase contract.
- ☐ Submit your earnest money within the time allowed by your contract. If you are wiring it, first watch this wire fraud video: <https://www.youtube.com/watch?v=ek4TwC9owwY>, and call our office at 404-480-9186 to verify the instructions before you send funds.
- ☐ Register with Qualia using the link provided, and submit the requested information through the platform. Send sensitive information, such as account and Social Security numbers, only through the secure Qualia portal, never by email.
- ☐ Secure homeowner's insurance with the insurance provider of your choice.
- ☐ Submit all required documents to your lender.

Before Closing

- ☐ **Choose where and when to close.** Closings may take place at our Galleria office, at any IWG location (such as Regus, Spaces or HQ), or as a mobile closing at your home or another location convenient to you. Closings outside business hours are available by appointment. Your closing is scheduled through the secure Qualia portal.
- ☐ **If you cannot attend in person, tell our office as early as possible.** A power of attorney must be specific to the property (referencing its address and/or legal description) and is subject to our office's prior approval.
- ☐ **If you are financing, review your Closing Disclosure.** Federal rules require your lender to provide it at least three business days before closing. Ask your lender about anything you do not understand.
- ☐ Gather and submit your closing funds once your lender advises you of the amount. Funds must be sent by wire; see the wire fraud warning below.
- ☐ Complete a final walk-through of the property before closing, as provided in your contract.
- ☐ Contact the utility companies to ensure a smooth transition into your new home.

Closing Day

- ☐ Bring two forms of government- or bank-issued identification. One must include a photo.

After Closing

- ☐ Keep your closing documents in a safe place. Your deed will be recorded in the county where the property is located.
- ☐ **Apply for your homestead exemption** with your county tax commissioner (or, in some counties, the tax assessor). You must own and live in the home as of January 1 of the tax year, and applications are generally due by April 1.

Wire Fraud Warning

Wire instructions are **provided securely**. Before sending any funds, call our office at **404-480-9186** to verify them. We will never change wiring instructions by email. If you receive a message saying our instructions have changed, do not send money; call us immediately. Closing funds are accepted by wire transfer only. Cashier's checks are accepted for amounts up to \$1,000.00, payable to Outlaw George & Associates, LLC.

This checklist is general information, not legal advice. Your purchase contract and your lender's requirements control. Please contact our office at 404-480-9186 or closer@aogalaw.com with any questions.